

Does Your Funder Require Open Access to the published results?

A Short Guide for Researchers & Project Administrators

by CEU Library Scholarly Communication team
December 2024



Many funding organizations oblige grant recipients to provide Open Access to the published results of the research that they fund. Learn how to ensure compliance with funders' requirements.

Read your grant agreement

- Does your funder specify the type of Open Access (gold, green, hybrid, diamond)?
- Which repositories are recommended for green Open Access?
- Does your project budget include financial support for Open Access publication costs? (if not, please contact OAFunding@ceu.edu)

 **It's important to understand the funder's requirements BEFORE the publishing process!**

What if my chosen publisher/journal doesn't offer Open Access?

- Ensure that they allow green Open Access, i.e. archiving of the Submitted or Accepted Manuscript version in CEU's Open Research Repository with no embargo period

Where can I find Open Access journals?

- The [Directory of Open Access Journals](#) provides information about gold Open Access journals
- The [Open Access Scholarly Publishing Association](#) provides information about members and their journals
- [Think. Check. Submit.](#) assists researchers in selecting reputable journals and publishers for their work
- The [Journal Checker Tool](#) provides information about what publishing options your funder's Open Access policy supports
- The [Scopus](#) database contains a list of Open Access journals. Select: "Display only Open Access journals"
- The [Web of Science](#) database provides a list of Open Access journals

Ways of Open Access

- **Gold Open Access:** Immediate, free access to articles on the publisher's website, often funded through article processing charges (APC)
- **Green Open Access:** Authors self-archive their manuscripts in repositories, providing free access, often after an embargo period
- **Hybrid Open Access:** Subscription-based journals offering optional paid Open Access for individual articles
- **Diamond Open Access:** Research articles are freely accessible without author fees or subscription costs, funded by institutions, grants, or organizations

How do I know it's going to be Open Access?

- Copyright belongs to the authors, not the publisher
- The publication will be accessible with no restrictions (subscription, IP address, account, etc.)
- A Creative Commons license is applied



Don't be misled by publishers' confusing jargon. These are NOT Open Access:



Which repository for archiving?

- Does my funder require or recommend a specific repository?
- Trusted repositories to consider: Institutional repository (CEU Open Research Repository), Zenodo (all-purpose), OAPEN (books & book chapters), etc.
- Not sure if your chosen repository is compliant with the funder requirements? Contact the Library.

👉 **ResearchGate, Academia.edu, personal website, publisher's website, Dropbox, Google Drive, etc. are NOT considered repositories!**

Funding statement

- Use the Funding statement exactly as required by the funder
- Ensure the statement is included in the publication (in HTML and PDF versions)

👉 **Funders use funding information in the metadata to monitor compliance with their policies!**

Creative Commons licenses

- Ensure a Creative Commons license is applied to your publication
- License your work easily with the help of the license chooser
- Many funders accept only a CC-BY license

Before you submit your manuscript

Confirm with the publisher:

- What Open Access options do they offer (gold, green, hybrid, etc.)?
- If gold Open Access:

Which Creative Commons license will be used?

👉 **Insist on a Creative Commons license (ideally, CC BY)**

- If green Open Access:

Which manuscript version can be archived in the repository (Author's Accepted Manuscript, Submitted Manuscript)?

👉 **Prefer the Author's Accepted Manuscript (AAM)**

What is the embargo period?

👉 **Insist on no embargo period (i.e. archiving in the repository immediately upon publication)**

After publication

- Check the publication as soon as it has been published:
 - => Has a Creative Commons license been applied?
 - => Is the Funding statement included correctly (in HTML and PDF versions)?

👉 **If you notice any inconsistency or mistakes, contact the publisher immediately to clarify!**

- Archive the relevant manuscript version in a repository in the required timeframe

Please note that funders might also require deposit of the research data in a data repository.



Questions?

Please contact the CEU Library Scholarly Communication team:

scholcom@ceu.edu

We'll help you ensure your publications comply with the funder's requirements.

CEU Library services:

- Contact point for questions concerning Open Access at CEU
- Information about funding for OA publishing
- Support in compliance with funder policies
- Managing the Open Research Repository

Check out these sources:

- [Open Access Primer](#)
- [Open Access Publishing for CEU Authors](#)